

INTERNSHIP APPLICATION

CURRENT DATE: _____

PERSONAL INFORMATION:

NAME _____

OVER THE AGE OF 18: YES _____ NO _____

SCHOOL ADDRESS _____

HOME ADDRESS _____

TELEPHONE _____

TELEPHONE _____

NAME OF PARENT/GUARDIAN _____

DATES AVAILABLE _____

DO YOU REQUIRE A PAID INTERNSHIP? YES _____ NO _____

IF YES, WHAT IS YOUR SALARY EXPECTATION? \$ _____

ACADEMIC EXPERIENCE:

YEAR IN SCHOOL _____ MAJOR _____

BACKGROUND COURSES FOR INTERNSHIP _____

HONORS/AWARDS _____

OUTSIDE ACTIVITIES (CHURCH, COMMUNITY, POLITICAL) _____

WHAT IS YOUR CONNECTION TO COLORADO _____

REFERENCES:

PERSONAL/RELATIONSHIP _____ TELEPHONE _____

EDUCATIONAL/RELATIONSHIP _____ TELEPHONE _____

QUESTIONS: PLEASE RESPOND TO EACH QUESTION IN AT LEAST 100 WORDS EXCEPT TO QUESTIONS #4. YOU MAY USE A SEPARATE SHEET OF PAPER, IF YOU DESIRE.

1) WHAT WERE YOUR REASONS IN SELECTING CONGRESSMAN MCINNIS'S OFFICE TO APPLY FOR AN INTERNSHIP?

2) WHAT DO YOU HOPE TO GAIN AS A RESULT OF THIS EXPERIENCE?

3) WHAT ARE YOUR FUTURE CAREER GOALS?

4) BRIEFLY DESCRIBE YOUR POLITICAL PHILOSOPHY? (Note: Please respond in 200-400 words)

5) PLEASE CHECK THE FOLLOWING SKILLS THAT YOU CAN CURRENTLY PERFORM:

____ TYPING

____ RESPOND TO CORRESPONDENCE

____ COMPUTER PROCESSING

____ MANAGE A TELEPHONE SWITCHBOARD

____ OPERATE A COPIER

____ OPERATE A FAX MACHINE

PLEASE SUBMIT A COVER LETTER WITH THIS APPLICATION ALONG WITH YOUR RESUME TO:

THE HONORABLE SCOTT MCINNIS
ATTENTION: STAFF ASSISTANT
320 CANNON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515

IF YOU HAVE ANY QUESTIONS, PLEASE CALL THE STAFF ASSISTANT AT 202-225-4761.

INTERNSHIPS ARE GENERALLY AWARDED TO PERSONS WITH A HIGH SCHOOL DIPLOMA